

**NATIONAL AGENCY FOR FOOD AND DRUG ADMINISTRATION
AND CONTROL (NAFDAC)**

**GUIDELINES FOR ISSUANCE OF EXPORT APPROVAL ON CIGARETTES AND FINISHED
FOOD SEASONING FOR MACHINE TRIALS PRIOR TO IMPORT OF MACHINE**

1. Applicant shall apply to:

The Director-General
NAFDAC, Abuja.

For Export Approval

A copy is sent to:

The Director,
Ports Inspection Directorate,
NAFDAC, Yaba- Lagos.

Or

The Zonal Head
NAFDAC –in the appropriate zone

The above application should be submitted together three weeks prior to the date of intended exportation.

2. The applicant shall indicate the following:

- (i) Name of the product intended for export
- (ii) Name and address of the consignee
- (iii) Reason for the export
- (iv) Batch number, production/manufacturing date, best before/Expiring date
- (v) Quantity

3. The applicant shall present the following:

- (i) Labelled sample of the product
- (ii) Factory cGMP Certificate
- (iii) Current Certificate of Analysis of the product
- (iv) Current Tax Clearance Certificate of the Company

When the above documentation is completed, Export approval is issued within 12 hours.